Date			
Daic			

FOR OFFICE USE ONLY:							

MATTER NUMBER

## **INITIAL CLIENT INFORMATION SHEET**

PLEASE TAKE A MOMENT TO ANSWER THE QUESTIONS BELOW. ALL ANSWERS WILL BE KEPT CONFIDENTIAL.

NAME:	NAME:			SPOUSE:			
ADDRESS: _							
CITY:		STATE:	ZIF	). 			
• 1	MAY WE CONTACT YOU AT THE	ABOVE ADDRESS	? YE	S NO			
ALTERNATE AD	DDRESS:						
TELEPHONE: H	HOME: ()	WORK: (	)				
C	CELL/PAGER: ()	FA	X: () _				
• 1	MAY WE CONTACT YOU AT THE	ABOVE PHONE NU	JMBERS?	YES	NO		
ALTERNATE PH	ONE NUMBER: ()						
E-MAIL ADDRES	SS:						
• 1	MAY WE CONTACT YOU AT THE	ABOVE E-MAIL AD	DRESS?	YES	NO		
ALTERNATE E-N	MAIL:						
• 1	MAY WE ADD YOUR E-MAIL ADD	RESS TO OUR MA	ILING LIST	YES	NO		
• 1	INVOICE/BILLING PREFERENCE?	EMAIL <u>or</u>	U.S. MAIL	(please circle one)			
SOCIAL SECURI	ITY NUMBER		D/O/B				
CLIENT EMPLOY	YER:						
ADDRESS:							
SPOUSE'S EMPI	PLOYER:						
ADDRESS:			PHONE NO	D. ()			
*******	**************	*******	******	*******	******		
	FIND OUT ABOUT OUR OFFICES	?					
WEBSI							
	W BOOK USA / BERRY PAPER / SENIOR FOCUS						
E-Z TO	O USE BIG BOOK						
	RRAL FROM R (PLEASE SPECIFY)						